



Tempus Project

Modernizing and harmonizing maritime education in  
Montenegro and Albania - MAREd



Tempus

## *Annual Report*

544257-TEMPUS-1-2013-1-ME-TEMPUS-JPCR

January 2015- December 2015

### *Detailed description of the performed Project activities*

Please provide a description of the activities carried out by your working team since the start of the project and specify the achieved results and provided outcomes.

CGPL has participated in activities related to providing teaching materials and providing simulators and equipment from WP2, dissemination activities from WP6, quality control related activities from WP7 and sustainability activities from WP8. Moreover, in 2015. CGPL has fulfilled overall project activities and its employees were actively involved in project meetings activities within WP9. Its employees were participating in Management Meeting 3 and they were actively included in all Project happenings via Skype, Viber and e-mailings.

### *Comments on deviations and modifications made by your institution*

Please provide a description of the modifications or deviations made by your institution comparing with the Application form and Workplan and budget form.

**CGPL hasn't made any significant modifications in the Budget Headings.**

### *Obstacles and shortcomings*

Please specify if occurred any obstacles and/or shortcomings during the period of time covered by the Report.

**CGPL hasn't received any instalment in 2015. so it has decided to pay from its own budget 811,57 euros until the next instalment. That decision was made by Project Manager in order to complete all necessary project activities that were prevised for CGPL.**

### *Staff and students mobility*

Please provide brief information about mobilities within MAREd projects if your staff members and students were involved.

December, 2015



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Mr. Slobodan Starović has attended Management Meeting 3 in Split together with Mr. Slobodan Rasković. Bearing in mind that CGPL hasn't received the second instalment from Tempus Grant, Project Manager has decided to finish all project activities and to participate just in this Meeting.

#### *Academic coordination and administrative management*

Please provide an overview of the internal coordination and overall project administrative and management activities performed at your institution, with specification of the working team members for the period covered by the Report.

CGPL has established an internal system of communication and coordination. The General Manager obtains a function of Project Manager and he is responsible for planing a timeline of project activities for all employees in the project. The DPA/CSO and Company Secretary were involved in project activities. They are obligated to fulfill all foreseen project activities upon a request of Project Manager. The detailed specification of all employee's activities are given in submitted Time Sheets.

#### *Dissemination and Sustainability of the Project*

Please provide specification of activities performed and ideas proposed by your institution regarding dissemination and sustainability of the MArED project.

CGPL hasn't proposed any specific ideas regarding dissemination and sustainability of the MArED project

#### *Quality Control and Monitoring*

Please describe the quality control and monitoring activities carried out by your team members for the period covered by the Report.

CGPL's employees are familiar with MArED's outline, purpose, aims, timelines, activities and Working Packages (especially WP7- Quality control and monitoring). The detailed specification of all employee's activities are given in submitted Time Sheets.

#### *Costs specifications*

Please provide detailed specification of expences made for the purposes of the effective implementation of the Project within following tables.

December, 2015

Table 1. Costs specification

Costs Headings	Transferred amount up to now	Spent amount	Remaining amount
Staff Costs		3605,00	
Printing and Publishing Costs	0	0	0
Equipment Costs	0	0	0
Other Costs	0	0	0
Travel & Costs of Stay		1044,94	
Indirect Costs	0	0	0
<b>Total</b>	<b>0,00+3838,37</b>	<b>4649,94</b>	<b>-811,57</b>

Table 2. Staff Costs specification

<i>Staff Costs specification</i>		
<i>Person engaged</i>	<i>Description of tasks performed</i>	<i>Amount of money</i>
STAROVIC SLOBODAN	<p><b>From 01.12.2014 to 30.04.2015., he has been working on following tasks:</b></p> <p>DEV 2: 2.2. Providing teaching materials, 2.3. Providing simulators and equipment; EXP 8: 8.3 Sustainability through the maritime labour market and MNGT 9: 9.2 Overall Project management activities and 9.3 Project meetings.</p>	1092,50
	<p><b>From 01.05.2015. to 30.11.2015., he has been working on following tasks:</b></p>	1552,50

	<p>DEV 2: 2.2. Providing teaching materials, 2.3. Providing simulators and equipment, 2.4 Staff training for simulators and lab equipment, 2.5 Preparing e-teaching materials; DISS 6: 6.2 Info sessions for media &amp; stakeholders; QPLN 7: 7.3 External QC monitoring, 7.4 Quality control reports; EXP 8: 8.2 Sustainability through dissemination, 8.3 Sustainability through the maritime labour market and MNGT 9: 9.2 Overall Project management activities.</p>	
KORDIC BRANISLAV	<p><b>From 01.12.2013. to 31.05.2014., he has been working on following tasks:</b></p> <p>DEV 2: 2.2. Providing teaching materials and 2.3. Providing simulators and equipment.</p> <p><b>From 01.05.2015 to 31.07.2015., he has been working on following tasks:</b></p> <p>DEV 2: 2.2. Providing teaching materials, 2.3. Providing simulators and equipment, 2.4 Staff training for simulators and lab equipment and 2.5 Preparing e-teaching materials.</p>	<p>258</p> <p>702</p>

Table 3. Travel & Costs of Stay specification

<i>Travel &amp; Costs of Stay specification</i>		
<i>Person engaged</i>	<i>Description of the mobility</i>	<i>Amount of money</i>
<b>STAROVIĆ SLOBODAN</b>	Management Meeting 3 in Split	575,24

